



**Pembina Trails  
Teachers' Association**

***ANNUAL REPORT***

***June 21, 2011***



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

## **PEMBINA TRAILS TEACHERS' ASSOCIATION**

### **Annual Report**

**June 21, 2011**

#### **Table of Contents**

	<u>Page #</u>
AGM Agenda	3
Minutes of the June 2010 Annual General Meeting	4
2010-2011 PTTA Executive	7
2010-2011 PTTA Council Representatives	8
<b><u>Reports</u></b>	
President	Cathy O'Donnell 9
Vice President – Professional Development	Wayne Schultz 13
Vice President – Collective Bargaining	Arlyn Filewich 16
Treasurer - 2011-2012 Budget	Debbie Dixon 19
Wellness/Social	Debra Skochyles 21
Equity & Social Justice	Kenn Burgess 22
PTCEL Liaison	Elaine Giasson 24
Public Relations	Peggy Murphy 26
Employee Benefits	Danielle Pambrun 27
Past President	Gerry Sankar 28
Staff Development Centre (separate document)	Melissa Meseman/ Dale Christiuk 31
Member-At-Large	Ashleigh Deeley 36
French Immersion Comité	Suzanne Beaumont
2011-2012 Meeting Dates	37
2011-2012 PTTA Executive	38
Acknowledgements	39
Appendix	40



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

**AGENDA**

1:00 Call to Order

2:00 Adoption of the Agenda

4:00 Acceptance of the PTTA AGM Minutes of June 15, 2010

5:00 Reports

5:01	President	Cathy O'Donnell
5:02	Vice President (PD)	Wayne Schultz
5:03	Vice President (CB)	Arlyn Filewich
5:04	Treasurer's Report	Debbie Dixon
5:05	Wellness/Social	Debra Skochyles
5:06	Equity and Social Justice	Kenn Burgess
5:07	PTCEL Liaison	Elaine Giasson
5:08	Public Relations	Peggy Murphy
5:09	Employee Benefits	Danielle Pambrun
5:10	Past President	Gerry Sankar
5:11	Staff Development Centre	Dale Christiuk/Melissa Meseman
5:12	Member-At-Large	Ashleigh Deeley
5:13	French Immersion Comité	Suzanne Beaumont

Motion: That the reports be adopted

6:00 Business Arising

7:00 New Business

7:01 PTTA Meeting Dates 2011-2012

7:02 PTTA Executive 2011-2012

8:00 President's Closing Remarks

9:00 Adjournment



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

**PEMBINA TRAILS TEACHERS' ASSOCIATION**  
**Annual General Meeting**  
**Tuesday, June 15, 2010**

**MINUTES**

**In Attendance:** Acadia-Jim Grape, Bairdmore-Lorrie Stade, Beaumont-Susan Prescott, Chapman-Kathryn Fenny, Ft. Richmond-Dawn Manby, General Byng-Barb Ardern, Laidlaw-Loretta Humeniuk, Oak Park-Rossel Comeau, Oakenwald-Jacqueline Wall, River West Park-Cheryl Bergner, Ryerson-Joe Heide, Tuxedo Park-Therese Rosset, Van Walleghem-Bob Weber & Ashleigh Deeley, Vincent Massey-Ken Neil & Kathy Slovinsky, Westdale-Ralph Milani, Whyte Ridge-Brenda Zebrynski, AO-Blair Morden, Executive-Cathy O'Donnell, Wayne Schultz, Arlyn Filewich, Debbie Dixon, Jody Godfrey, Anthony Falvo, Kenn Burgess, Kristina Ellis, Debra Skochyles, Gerry Sankar, Elaine Giasson

**Regrets:** Arthur A. Leach-David Wall & Sandra McLennan, Beaumont-Shirley Manson, Beaverlodge-Jenn Kreitz, Bonnycastle-No Rep., Chancellor-Lise Legal, Charleswood-Stephanie Isaac & Cheryl Boguski, Crane-Rochelle Reynolds, Dalhousie-Ward Flett & Sue MacKinnon, Dieppe-Glenda Broughton, Ft. Richmond-Dave Pile, General Byng-Bruce Kemp, Henry G. Izatt-Amber Finch, Linden Meadows-No Rep., Pacific Junction-Jonathan Mellecke, Ralph Maybank-Ron Rivers, River West Park-Mary-Anne Fritschij, Royal-Alan Player-Mason, Ryerson-Suzan Hassan, St. Avila-Jacqueline Philippot, Shaftesbury-Adrian Deakin & Cam Grier, Vincent Massey-Bill Stevenson & Laurie Wagner, Viscount Alexander-Joanne Girouard, Westgrove-Cathy MacKinnon, WhyteRidge-Rosemary Teranishi, CSS-Marian Bjornson, WTC-Chris Taran, Executive-Danielle Pambrun, Susana Dul-Buffi

1:00 **Motion:** Call to Order at 4:45 p.m.

2:00 **Motion:** To adopt the agenda as presented.  
Grape/Sankar  
Carried

4:00 **Motion:** To accept the AGM Minutes of June 15, 2009 as amended.  
Burgess/ Humeniuk  
Carried

Correction to the spelling of Viscount Alexander and Dalhousie in the minutes.  
Comment: Please add to next year's AGM package provide a list of acronyms used in the reports.

5:00 **Reports:**

5:01 President Cathy O'Donnell  
Report in package



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

5:02 Vice President (PD) Wayne Schultz  
Report in package

5:03 Vice President (CB) Arlyn Filewich  
Report in package

5:04 Treasurer's Report Debbie Dixon  
Report in package

5:05 Wellness/Social Debra Skochyles  
Report in package

5:06 Equity and Social Justice Kenn Burgess  
Report in package

5:07 PTCEL Liaison Elaine Giasson  
Report in package

5:08 Public Relations Anthony Falvo  
Report in package

5:09 Employee Benefits Danielle Pambrun  
Report in package

5:10 Past President Gerry Sankar  
Report in package

5:11 French Immersion Comité Kristina Ellis  
Report in package

5:12 Staff Development Centre Dale Christiuk/Melissa Meseman  
Report in package

**Motion:** That the reports be adopted as presented.  
Grape/Neil  
Carried

6:00 **Business Arising:**  
**Motion: That Suzanne Beaumont be named to the French Immersion Executive Position for 2010/2011.**  
Sankar/Schultz  
Carried



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

**Motion: That Ashleigh Deeley be named to the Executive Member-at-Large position for 2010-2011.**

Sankar/Schultz

Carried

7:00 **New Business:**

7:01 PTTA Executive 2010-2011 – an updated list of PTTA Executive Members for 2010-2011 will be sent to schools.

8:00 **President's Closing Remarks:**

9:00 **Motion:** To adjourn the meeting at 5:10 pm.

Morden/Schultz

Carried



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

## **P.T.T.A. Executive 2010-2011**

President	Cathy O'Donnell
Vice President P.D.	Wayne Schultz
Vice President C.B.	Arlyn Filewich
Treasurer	Debbie Dixon
Secretary	Jody Godfrey
Equity and Social Justice	Kenn Burgess
Employee Benefits	Danielle Pambrun
Public Relations	Peggy Murphy
Wellness/Social	Debra Skochyles
French Immersion	Suzanne Beaumont
PTCEL	Elaine Giasson
Member at Large	Ashleigh Deeley
Past President	Gerry Sankar



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

**PTTA Council Representatives 2010-2011**

<b>Schools/Sites</b>	<b>Head Rep.</b>	<b>Additional Or Alternate Reps</b>	<b># Votes</b>
Acadia	Jim Grape		3
Arthur A. Leach	Sandra McLennan	Dave Wall	2
Bairdmore	Stephen Gibson		2
Beaumont	Susan Prescott	Alt. - Shirley Manson	1
Beaverlodge	Jenn Kreitz	-----	1
RHG Bonnycastle	Michelle Gisiger		2
Chancellor	Vivianne Fogarty	Lise Legal	2
Chapman	Kathryn Fenny	-----	1
Charleswood	Lana Francis		2
Ecole Crane	Rochelle Reynolds		2
Dalhousie	Sue MacKinnon	Ward Flett	2
Ecole Dieppe	Glenda Broughton	Benoit Lepine	2
Fort Richmond	Dawn Manby	Dave Pile	4
General Byng	Barbara Ardern		2
Henry G. Izatt	Victoria Flynn	Amber Finch	3
Laidlaw	Loretta Humeniuk	-----	1
Linden Meadows	Laurel Reder		2
Oak Park	Doris Nelson	Rossel Comeau	3
Oakenwald	Mary-Ann Mitchler	Alt. - Cheryl Tack	1
Pacific Junction	Christie Sanders	-----	1
Ralph Maybank	Ron Rivers	Alt. - Louise McMurraray	1
River West Park	Mary-Anne Fritschij	Alt. - Cheryl Bergner	1
Royal School	Alan Player-Mason	-----	1
Ryerson	Suzan Hassan	-----	1
Ecole St. Avila			2
Shaftesbury	Adrian Deakin		3
Ecole Tuxedo Park	Therese Rosset	-----	1
Van Walleghem	Bob Weber	Ashleigh Deeley	3
Vincent Massey	Ken Neil	Bill Stevenson, Gus Watanabe, Kathy Solvinsky & Laurie Wagner	5
Viscount Alexander	Joanne Girouard		2
Westdale	Ralph Milani	Alt. - Paul Tingskou	1
Westgrove	Rhonda Mostowy	-----	1
Whyte Ridge	Brenda Zebrynski	Rosemary Teranishi	2
CSS/Prog. Dept.	Neta Friesen	Blair Morden	3
Wpg. Tech. College	Chris Taran	-----	1



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

## **President's Annual Report 2011**

This year has been busy, but through the hard work and dedication of the Executive, Council and our many Committee members, we again secured accommodations for teachers that respect their professional rights and concerns.

We have continued to provide written feedback to the Chair of the Board in regards to the **Pembina Trails School Division's budget process**. On December 16<sup>th</sup>, 2011, the Association made a presentation at a specially scheduled BACE meeting. We plan to continue this dialogue next year at Board and Association Council on Education (BACE) meetings.

The government announced a new **provincial report card** initiative to be piloted in 2011-2012. There are no schools in Pembina Trails piloting the report card. MTS has been part of the discussions during the development on the pilot. We will continue to monitor the progress of the pilot next year.

It appears as though there will be 2 Divisional **reporting** periods and 2 **conferences** scheduled in our K-8 schools this upcoming school year.

PTTA forwarded concerns and questions on behalf of our members to Manitoba Teachers' Society around the Division's Implementation document. We would like to clarify whether limiting the deduction of marks to 10% for late assignment aligns with the newly implemented **Provincial Assessment Policy**. Pat Isaak, MTS President, has communicated our questions and concerns to the Deputy Minister of Education, Gerald Farthing. There has not been any response at this time. We will need to continue this query with the help of Paul Olson, our new MTS President.

Canadian Teachers Federation had another opportunity to bid for monies to fund some of their programs. It does not look like the monies available will match previous **Canadian International Development Agency (CIDA) Funding**. They will be advised in August if funding has been approved.

This year I attended two English as an Additional Language (EAL) **workshops** as well as a workshop entitled Ten Common Faux Pas for Administrators at the **Manitoba Teachers' Society**.

We again published 5 issues of our **Trail Talk Newsletter** this year. Next year distribution will be changed. Members will be emailed an electronic link to the newsletter. A few paper copies will be sent to each school/work site. Thanks for Daphne Woods for her help with editing our newsletter this past year. We have polled our membership to track those reading the publication. We will use this data to compare our readership level next year.



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

At our **Council Meetings** this year, we invited speakers who presented on a variety of topics. Betty Anne Kiddell from Acadia shared her experiences with Education Beyond Borders. MTS staff officer, Bobbi Éthier presented cautions and advice for teachers when communicating with technology. Pat Isaak and Paul Olson were invited guests as well.

This year, two of the four **MTS Young Humanitarian Awards** were presented to students in Pembina Trails. The awards night was on April 25<sup>th</sup> at the Manitoba Theatre for Young People at the Forks. I attended a dinner honouring the award winners and the award presentation ceremony. Information on this event was published in our May/June Trail Talk newsletter.

**Contact time logs and timetables** were collected again this year. Now we have 3 years of data.

An issue around **part time teachers** in K-8 schools that have a longer morning has been addressed with the Division. We have agreed, as in the Kindergarten teachers' situation, that the Division will work with administrators to resolve these situations for September 2011.

We have clarified 2 articles in our **Collective Agreement**. Teachers who partially return from a leave during a school year should have their sick days prorated. Any changes to sick days have been made. As well, in schools where there is no vice principal, a teacher in charge receives an annual allowance and after 20 days coverage for an administrator receives an additional daily allowance. Where teachers **share** this responsibility, the yearly allowance is shared. After the administrator is absent for **20 days in total** in a school year, these teachers would become entitled to the additional daily allowance for each subsequent day they provide this coverage.

Clarification around **transporting students** in private vehicles for off-school site programs with our members and the Division resulted in a revision of Policy IJOA. All staff are asked to complete and sign a form titled *Employee and/or Volunteer Driver Form for the Transportation of Students on Approved Off-Site School Programs* prior to the commencement of a program. This form outlines the conditions that must be met in these situations. Principals can exercise discretion and incorporate the elements of the form mentioned above into the implementation of the policy. We advise members to get written permission from the administrator where the required conditions are not met. For employees who drive students to/from Divisional activities in private vehicles, MPI is the first payer and costs incurred through increased MPI premiums or surcharges to a license would be the responsibility of the employee if at fault in an accident. The Division does have liability insurance if an employee is sued for negligence. However, in the case of an 'at fault' private vehicle accident even while on Divisional activities, MPI is the first payer.

In 2010-2011, I continued to sit on the **MTS Professional Development Standing Committee** as a member-at-large. This committee met six times. We continued our study of effective PD practices, looked at MTS policy revisions and planned three PD Chair workshops. At the August workshop, I presented a session on Professional Learning Communities. Then at the February workshop, I participated on a panel that explored the role of an Association PD Chair and their



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

influence in terms of promoting Professional Development for teachers. This panel represented the perspectives of a Superintendent, Principal and Association President.

As has become our annual tradition, the **PTTA Retirement Reception** was held on June 9<sup>th</sup>, 2011 with 100 in attendance. This event is a wonderful opportunity to wish colleagues well in their retirement.

In the first half of the year, Michelle Watson, PTTA administrative assistant, and I worked with Polly Washburn (webpage designer) to revise and update our **PTTA website**.

Over the year, I have been privileged to meet with many members and extend greetings on your behalf. Arlyn, Wayne and I have continued to make school visits. I also attended the Fall Gathering for New Employees and many of the Staff Appreciation gatherings when our members are recognized for 25 years of service in Pembina Trails.

During the 2010-2011 school year, PTTA continued to be involved in many areas. As always we work hand in hand with Manitoba Teachers' Society to provide the best services possible for our members.

**Other activities to note:**

- Presidents' Council Meetings (4)
- Substitute Member Meeting was held on February 16<sup>th</sup>, 2011.
- Head Council Rep workshop was held on October 14<sup>th</sup>, 2010.
- Executive Training was held on September 2, 2010 and April 12<sup>th</sup>, 2011.
- ACE and BACE committee member
- Negotiations Committee and Table Team member
- Education Finance Committee member
- Teacher Support Committee member
- Joint PD Committee member
- Workplace, Safety and Health topics
- Meeting with other Union Group Presidents
- Trail Talk Newsletter publication

**Acknowledgements**

I would like to express my appreciation to the PTTA Executive for their commitment and unselfish dedication to our members.

Thank you to our Vice Presidents, Wayne Schultz and Arlyn Filewich, who continue to work diligently in their many roles. I appreciate the collegial way in which they work with all members and their commitment to working on behalf of our membership.



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

My special thanks to the members of the PTTA Council for their input and support throughout the year. Thank you to the head representatives for being the communication link between Executive and the various worksites. This work is important in achieving the goals of PTTA.

To all of our many committee members, thank you for your contributions to our profession and supporting your colleagues.

Our MTS Annual General Meeting delegates spent 3 long days this year deliberating the many issues safeguarding our profession. We appreciate their commitment. The list of delegates is found at the end of this package.

Many thanks go to our administrative assistant, Michelle Watson. Her work is integral in keeping so many of our Association events and member supports operating.

I would like to express my appreciation to the Senior Administration Team and the Board of Trustees for their willingness to work together on many matters of importance to teachers and students.

Finally, I would like to thank Gerry Sankar for his past roles with the Association. At the most recent Manitoba Teachers' Society Annual General Meeting, a resolution was passed addressing an issue first raised by Gerry when in the PTTA President role. Gerry continues to be committed to the welfare of teachers. We wish him well!

Respectfully submitted,

Cathy O'Donnell,  
PTTA President



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

## **Vice President – Professional Development Annual Report 2011**

As another school year comes to a close, I would like to highlight some of the work that I have been involved in this past year as PTTA Vice-President and PD Chair. In the second year of my position there were many meetings, discussions, planning, listening and communicating with members.

- **ACE/BACE – (Board) Association Council on Education**

Under my Vice President role, I chair both the ACE and BACE committees. The ACE and BACE committees provide an important communication link between the Association and the Division.

These are the highlights from 2010-11.

- **EduTube**-We discussed the Division's involvement in this initiative and received further information on the program. It is a pilot program that has no determined end dates and is being modified as it unfolds. We will check back on the progress of this initiative.
- **PTSD Budget Consultation**-In December we met to dialogue about concerns that were raised in a recommendations paper prepared by PTTA around the PTSD Budget Consultation. We will continue this discussion in December, 2011.
- **EAL supports for students and teachers**- How are students monitored for progress/success? What are the intake and assessment procedures? These questions were raised by members and to date we have discussed the various approaches that occur in each school. This is dependent on the number of EAL students at each school. We will continue to monitor this very important teacher concern.
- **Standard of Behaviour**- How is this communicated on an ongoing basis to parents/students/teachers since it has been a number of years since it was implemented? Is there a plan to revisit this for all stakeholders? When we met about this topic we were assured that it is brought to the attention of administrators on a yearly basis.

**ACE committee members:** Cathy O'Donnell, Wayne Schultz, Shirley Manson, Debra Skochyles, Loretta Humeniuk, Jeff Boch, Chrislyn Fontaine, Karen Landry Decorby, and Sue MacKinnon.

**BACE Committee Members:** Cathy O'Donnell, Wayne Schultz, Ted Fransen, Dave Johnson, Dianne Zuk, Lawrence Lussier, and one or two ACE members as per availability.

- **PTTA/PTSD Joint Professional Development Fund**

This committee met six times this school year. During the course of our meetings, the committee reviewed the applications submitted. Those falling under the described criteria were approved for funding.

As per our Collective Agreement the Fund was \$415,000 for 2010-11 and unspent monies of approximately \$202,000 from 2009-10. This amount provided us with a significant amount



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

of money dedicated to Professional Development. We spent our allocation of \$415,000 for 2010-11 and spent into our carry-over from 2009-10. The guidelines are reviewed annually by the PD committee as well as the Joint PD fund committee. Revisions have been completed and the 2011-12 brochures were distributed to schools.

- **PTTA Professional Development Committee**

During the course of the year, the PTTA PD Committee met 7 times. This committee follows the Joint PD Fund financial report over the course of the year as one way of looking for needed changes to the guidelines. After much discussion, the committee makes recommendations for changes to the Joint PD Fund Guidelines.

Each committee member has provided an important link by gathering and distributing information to their respective school. Discussion arose about the mandate of the committee as its role has changed over the years. It was agreed that it serves a useful purpose and that it will continue to meet and share.

As PD Chair, I attended the MTS Summer Seminar in August. During the course of the year, I attended two annual workshops. In addition, Metro Associations held 4 regional meetings for PD chairs. At these meetings, PD chairs share information and discuss issues that affect our members. PD information was communicated through various articles in our Association's Trail Talk newsletter and on our PTTA website. The PD Needs Assessment survey in our Association continues to be a valuable aid in determining a focus for PD for our members.

**PTTA PD Committee Members 2010/11:**

Wayne Schultz	Janet Pelletier	Blair Morden (Program Dept)
Kathy Kurbis	Sandy Welbergen	Al Altomare
Jo-Anne Gibson	Cheryl McBride	Mishelle Russo
Joanne Johnston	Joanne Girouard	Jo-Anne Weir
Cathy Sims	Linda Mozol	Kathy Slovinsky
Joyce Milligan	Liz McGuire	Larry Schultz, WTC

- **Staff Development Centre**

As a member of the SDC, I was able to provide suggestions for sessions and feedback at each meeting. As well, workshop updates were provided to the committee from the Program Department (see Staff Development Centre report for further details).

- **School Visits**

During the course of this year, Cathy, Arlyn and I visited 10 schools. Arlyn and Cathy visited seven others. As well, I attended one appreciation lunch to honour our colleagues with 25 years of service in Pembina Trails.



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

- **Committee Work**

This year, I have also been a part of the following committees: Teacher Support Committee, Staff Development Centre, and the Education Finance Committee. I have attended Metro Presidents' meetings as my schedule allowed. Other responsibilities included revising the New Teacher Information Booklet.

- **Professional Development**

This year I attended the MTS Conference: Encompassing Kids in April 2011. It was a very informative two days which had a focus on appropriate education for students in our care.

- **Acknowledgements**

Thanks to our PTTA Executive who have continued to work together for their fellow PTTA members. They are a committed and dedicated professional group.

Thanks to Dianne Zuk, David Johnson, Ted Fransen, Lawrence Lussier and all the ACE committee members for their participation this year.

A sincere thank-you is extended to all of the PTTA PD committee members for their support and the work they do on behalf of the teachers.

I would like to thank Dale Christiuk and Melissa Meseman for their dedication to the Staff Development Centre committee. Thanks to Lydia Lawson, who will be enjoying retirement in the near future.

I would like to thank the members of our Joint PD Fund Management Committee: Lawrence Lussier, Craig Stahlke, Ted Fransen and Graham Bruce from the Admin Office; and Cathy O'Donnell, Jo-Anne Gibson and Arlyn Filewich from PTTA. The collaborative nature in which the committee works for PD support of our members has been beneficial to those on the professional growth trail.

And last but not least, I would like to thank Michelle Watson, our administrative assistant. She is diligent in observing the details that her job requires. Her work is much appreciated.

Arlyn adds a voice of experience and her passion for what's right is clearly evident. Cathy has a quiet determination that is revealed in kind, but assertive ways. Her depth of understanding of issues and concerns is a great asset to me and to PTTA. Thanks for your support and understanding.

Respectfully submitted,

Wayne Schultz,  
PTTA Vice President - Professional Development Chair



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

## **Vice President – Collective Bargaining Annual Report 2011**

In this report, I would like to share some of the things I have been working on over the past year as your PTTA Vice-President and Collective Bargaining Chairperson.

### **Negotiations**

Negotiations began in September with the presentation of the Opening Package. The Table Team met prior to the meeting with the Board in order to plan our presentation. We didn't meet again with the Board until January when the Board presented their Opening Package and responded to our proposals. Day meetings were scheduled for May and June.

On May 13<sup>th</sup>, as a result of other teacher negotiations around the province, the Table Team presented the Board with an exploratory package, to see if we could arrive at an expedited agreement. Although we also negotiated on May 24<sup>th</sup>, we were not quite at agreement. Following the Agreement-in-Committee in River East Transcona, the Association proposed one change to our positions on the 24<sup>th</sup> and the Board accepted. We had reached our own Agreement-in-Committee. This new agreement is a four-year agreement expiring in June of 2014. Besides pay increases of a combined 3% for 2010-2011 and 2% each subsequent year, it also provides improvements to personal leave, family medical leave, bereavement leave, contact time, the PD Fund and the inclusion of BACE. These are significant improvements to the Collective Agreement.

This process may sound simple, but there were many long meetings of the Table Team to deliberate on each negotiation session. And sometimes the decisions were not easily made. In the end, however, every member of the Table Team felt satisfied that we had done our best for the teachers of Pembina Trails. I would like to acknowledge the tremendous contribution of the Table Team members; Ashleigh Deeley, Kristina Ellis, Brenda Lawson, Ian Smith, Cathy O'Donnell and Tom Paci.

I look forward to next year as we will be focussing on Administrators Salaries in a sub-committee with the Division.

### **Provincial Bargaining Model Review Committee**

As a member at large of the MTS Provincial Executive, I served as chair of the Provincial Bargaining Model Review Committee. This committee was charged with reviewing different bargaining models and making recommendations at the 2011 AGM. The PBMRC met 6 times for all day meetings. The main focus for PBMRC was to review different models of provincial bargaining. We researched the MNU model, Saskatchewan model, New Brunswick model, Nova Scotia model and the MTS 2010 AGM model. Our committee created a list of bargaining principles that have now been enshrined into MTS policy. As well, the model that we proposed at the 2011 AGM was accepted by the delegates, and will now be on the Society books should MTS ever enter into single-table bargaining.



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

Next year, I will continue as a member at large on the Provincial Executive of the Manitoba Teachers' Society. In this capacity, I have been assigned Chair of the Collective Bargaining Standing Committee. I am very excited about leading this extremely important Society committee.

### **Public School Finance**

Over the past year, I have attended provincial and regional Public School finance Seminars offered by MTS. Our PTTA Ed Finance committee has met many times. In addition, the Association took an active role in the budget planning process, as we made several recommendations to the Board, including a presentation to the Board at their February 24<sup>th</sup> Board Meeting. This was also discussed at a special BACE meeting in December. PTTA believes that the Board needs to develop a longer range fiscal plan, as decisions seem to be made on a year by year basis. The Board of Trustees elected to take the Tax Incentive Grant offered by the Province yet again. As well, the Mill Rate used by the Board has again been steadily falling off relative to other jurisdictions, which is a sign that they are choosing tax relief for the local tax payer over maintaining their ability to raise funds at the local level. These issues continue to be a concern to the Association. PTTA wished to see a fiscal plan that will support and enhance the programs and services offered to the students of Pembina Trails. Under the guidance of Glen McRuer from MTS, we will continue to try to make inroads in this area.

### **Workplace Safety and Health**

Part of my portfolio involves keeping watch on the Workplace Safety and Health legislation. I am a contact person for when WSH issues need to be addressed. This year, I attended a regional meeting chaired by the regional chair of the MTS Workplace Safety and Health Standing Committee. PTTA has been well served by the Safety Officer, Lorie Carriere, as she has focussed the Division on their responsibilities to workers under the legislation.

### **Committee Work**

I also sit on the following committees; PTSD/PTTA Joint Professional Development Fund Committee, and the Teacher Support Committee. I also attend a monthly meeting of the metro presidents.

### **School Visits**

The PTTA President and Vice President annually visit about half of the schools in Pembina Trails. This year, due to my teaching schedule, I was only able to attend a few of the visits. We appreciate the opportunity to present current information to the membership, and to have an opportunity to hear member concerns. School visits are very fulfilling, because we get to see each work site up in action and see what is going on in each building.



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

### **Professional Development**

I strive to continue to grow as a teacher, a leader and a negotiator. As part of my professional development for this year, I attended a “Learning and the Brain” Conference on the iGeneration and the MTS “Encompassing Kids” Conference.

### **Acknowledgements**

I would again like to thank the membership for giving me the opportunity to work on your behalf. It is an absolute honour to represent all of the wonderful teachers within this Association.

I would also like to take this opportunity to thank some people for their hard work and dedication to the teachers of Pembina Trails.

- A sincere thank-you to the Collective Bargaining Table Team, who negotiated a new and improved Collective Agreement on your behalf. The Table Team members were as follows; Ashleigh Deeley, Kristina Ellis, Brenda Lawson, Ian Smith, Cathy O’Donnell.
- I would also like to thank Tom Paci, our Staff Officer from MTS, for his guidance and expertise in the bargaining process. Tom has become a great friend and mentor and I am so thankful that he is the MTS staff assigned to Pembina Trails.
- As always, I would like to thank Michelle Watson for all of her assistance in the PTTA Office. She is a true asset to the Association and I look forward to our continued work together in the future.
- Many thanks to my fellow PTTA Executive members who each contribute to the work of the Association in their own special way. We are so fortunate to have such a committed group of fun, hardworking individuals as part of our Association.
- I would like to thank Cathy O’Donnell and Wayne Schultz. Cathy, Wayne and I are a great team within the Association. We are all driven by our desire to make the working life of teachers better. I am so thankful for their help this year as I entered into Provincial Executive and all of the extra things that they do to make my life easier. I am so excited that they are both continuing on in the next year. And I wish both Cathy and Wayne a much deserved vacation!

I hope each of you has a chance to unwind and enjoy the gift of summer.

Respectfully Submitted,

Arlyn Filewich  
Vice-President PTTA - Collective Bargaining Chair



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

<b>PEMBINA TRAILS TEACHERS' ASSOCIATION</b>		
<b>Approved Budget 2011-2012</b>		
<b>Budget Line</b>	<b>Details</b>	<b>Amount</b>
<b>Executive</b>		
5315	Meetings	\$ 1,700.00
5335	Travel/Dependent Care	\$ 400.00
5320	Recognition	\$ 600.00
<b>Council</b>		
5300	Meetings	\$ 1,700.00
5310	Recognition	\$ 1,400.00
5305	Dependent Care	\$ 50.00
<b>President</b>		
5100	Central President's Mtgs.	\$ 400.00
5105	Metro President's Mtgs.	\$ 200.00
5110	Central President's Retreat.	\$ 600.00
5330	Admin. Advance/Retreat	\$ 500.00
5380	Expenses	\$ 400.00
5400	Meetings	\$ 900.00
5405	Mileage	\$ 1,500.00
<b>Vice Pres.- Professional Dev.</b>		
5520	Meetings	\$ 500.00
5525	Mileage	\$ 900.00
5510	Expenses	\$ 300.00
5810	ACE/BACE	\$ 600.00
5505	PD Committee Meetings	\$ 400.00
<b>Vice Pres. - Collective Bar.</b>		
5210	Meetings	\$ 500.00
5215	Mileage	\$ 900.00
5200	Expenses	\$ 300.00
5815	Education Finance	\$ 100.00
5216	CB Committee/Table Team	\$ 1,000.00
<b>Provincial AGM</b>		
5550	Elections	\$ 500.00
5555	Resolution	\$ 50.00
5560	Expenses	\$ 1,200.00
<b>Standing Committees</b>		
5802	Equity and Social Justice	\$ 100.00
5800	Employee Benefits	\$ 100.00
5805	French Immersion	\$ 50.00
<b>Public Relations</b>		
5600	Activities & Projects	\$ 600.00
5615	Newsletter	\$ 500.00
5620	Web Page	\$ 50.00
5625	Meetings	\$ 50.00
5680	Scholarships/Awards	\$ 3,800.00
<b>Wellness/Social</b>		
5700	Socials	\$ 700.00
5710	Meetings	\$ 50.00
5715	Retirement Reception	\$ 3,000.00



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

<b>PEMBINA TRAILS TEACHERS' ASSOCIATION</b>		
<b>Approved Budget 2011-2012</b>		
<b>Budget Line</b>	<b>Details</b>	<b>Amount</b>
5720	Projects	\$ 500.00
5725	Retirement Gifts	\$ 4,200.00
<b>PTTA AGM</b>		
5050	Expenses	\$ 200.00
5055	Nominating Committee (P. Pres.)	\$ 50.00
<b>Release</b>		
5325	Executive (subs)	\$ 5,040.00
5645	Vice President - PD	\$ 42,750.00
5635	Vice President - CB	\$ 42,750.00
5640	President	\$ 86,000.00
<b>Other</b>		
5500	Staff Development Centre	\$ 16,000.00
5010	Bookkeeping	\$ -
5014	Auditor	\$ 1,100.00
5020	Office supplies	\$ 2,200.00
5025	Printing	\$ 2,800.00
5030	Telephone/Internet	\$ 2,700.00
5036	Rent	\$ 1,000.00
5035	Insurance	\$ 300.00
5650	Secretary	\$ 16,800.00
5150	Capital Assets	\$ 2,500.00
5040	Bank Charges	\$ 200.00
5900	WTC Meetings	\$ 500.00
<b>Training &amp; Development</b>		
5860	Council	\$ 2,600.00
5865	Executive	\$ 2,000.00
5870	Ex. Orientation	\$ 700.00
<b>TOTAL PROJECTED BUDGET</b>		<b>\$ 259,490.00</b>
<b>Proposed Budget Income</b>		
4030	WTC Fees	\$ 4,300.00
4025	Substitute Fees	\$ 4,500.00
4070	Investment	\$ 2,000.00
4050	EI Rebate	\$ 52,000.00
	Subsidy (from savings)	\$ 17,140.00
	Sub-Total	\$ 79,940.00
4020	<b>Members' Responsibility</b>	<b>\$ 179,550.00</b>
	<b>Total Income</b>	<b>\$ 259,490.00</b>
	<b>2010-11 Fees -1026 members @</b>	<b>\$ 175.00</b>
	<b>Fee Increase/(Decrease)</b>	<b>\$ -</b>



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

### **Wellness/Social Annual Report 2011**

- PTTA registered 128 people for City of Winnipeg Fitness Passes at the beginning of the school year. This is the highest number of registrants we have experienced. Thanks to Michelle for all her work with this project!
- PTSD Physical Activity Divisional Corporate Program was offered through Shapes, GoodLife and SnapFitness.
- All PTTA members were invited to a social event on Thursday, January 10, 2011 from 4:30 to 6:30 pm at Triple B's. Colleagues in attendance enjoyed socializing, munching, winning prizes and playing pool together.
- Hospitality Room at the AGM was a Garden theme for Karen Wiebe's campaign for MTS Vice-President. Although she was not successful in her candidacy, we thank her for her commitment to teachers and teacher issues.
- Pembina Trails Golf Tournament on June 2<sup>nd</sup> at River Oaks was a huge success...good weather, good golf, good food, good prizes good friends ...good times!
- PTTA Retirement Dinner June 9<sup>th</sup> at the Caboto Center honoured our PTTA 2011 Retiring Teachers. There were a total of 32 members who retired this year.
- The Annual MTS Golf Tournament presented by the Hanover Teacher's Association Saturday, June 4<sup>th</sup> at Quarry Oaks Golf Course in Steinbach.

I would like to thank everyone who offered their assistance and support this year. A special thank-you to Michelle for the countless hours and attention to detail she provides especially for the PTTA Retirement Dinner.

Wishing everyone a safe and happy summer.

“A perfect summer will be... a day when the sun is shining,  
the breeze is blowing, the birds are singing, and the lawn mower is broken.”

Respectfully submitted,

Debra Skochyles,  
PTTA Wellness/Social Chair



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

## **Equity and Social Justice Annual Report 2011**

ESJ has had a successful year with a number of initiatives at both the Provincial and the Local levels. All Manitoba local executives now have an established ESJ chair with constitutional changes made to accommodate the new portfolio. MTS has been very supportive in assisting us with the transmission of information, electronic dialoguing through our MTS ESJ NING, and the posting of new initiatives, videos, and discussion papers.

We have had both Fall and Winter seminars this year.

The Fall seminar featured keynote speaker Myles Ellis, Co-Director of Research and Information. The focus of his presentation was how public education and other public services are being challenged or “discredited” by the private sector in an attempt to advance the interests of the private ‘for-profit’ corporate businesses. Also at this seminar were Scott Hill (Manitoba School Improvement Program) and University of Manitoba professor, Cindy Rottman who worked with individual ESJ chairs on areas of interest and development in their Associations.

The Winter seminar featured Bill Moore-Kilgannon, Executive Director of Public Interest Alberta. Mr. Moore-Kilgannon’s presentation also focused on how private corporate agendas are eroding the efficacy of the public sector within Alberta and Manitoba. Also featured at the Winter seminar was James Wilson, Treaty Relations Commissioner of Manitoba and teacher Connie Wyatt-Anderson who presented an overview of the TRCM’s newly created teaching materials and units for Grade 5 & 6 teachers. Catherine Taylor, Associate Professor at the University of Winnipeg, presented the EGALE youth survey results (Equality for Gays and Lesbians Everywhere). EGALE concerns have become a major focus at both Provincial and Local levels, with an emphasis on issues of ethics, refusals of empathy, anti-homophobia education, and the vulnerability of gender minority people.

A number of issues on equity and social justice have been and continue to be the focus both at the Local, Provincial and, national levels. Gangs, poverty, the use of the media, and linkage between the Provincial ESJ chairs are on-going concerns.

The MTS ESJ social network “NING” has been an extremely effective method of presenting new initiatives, dialoguing among the ESJ chairs, sharing information and resources. This “NING” has expanded its content page as previously mentioned and has a new component, similar to a blog that allows chairs to post questions, request assistance in a particular area or to ‘highlight’ and promote individual Local initiatives (Chancellor school: *Thinking Outside the Box and Back to the Land: A Dream Catcher’s Journey*).

The PTTA web page now also includes a link *Equity and Social Justice* which allows PTTA members to access the hyperlinks to any of the articles, references and materials presented in reports.



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

In retrospect, the last two years have seen significant growth in this portfolio and I hope that we can continue the sharing of initiatives, proposals and dialoging, not only between the Provincial and Local Associations, but between schools and interested individuals amongst our own members in the Pembina Trails.

Respectfully submitted,

Kenn Burgess  
Equity and Social Justice Chair



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

## **Pembina Trails Council of Education Leaders Annual Report 2011**

PTCEL is comprised of school administrators and central office consultants and coordinators that work under the umbrella of PTTA. PTCEL is also a supporting group to the provincial organization's (Manitoba Teachers' Society) Council of School Leaders which represents school principals and vice-principals.

Executive:

Co-Presidents: Brad Burns and Susan Schmidt

Treasurer and Social: Stan Hall

Secretary: Catherine Birch

Professional Development Liaison: Laura Zimmerman

PTCEL Collective Bargaining Rep: Brenda Lawson

COSL: Bill Burns and Julien Allard

### PTCEL Executive for 2011-2012

Co-Presidents: Susan Schmidt and Rob Gendron

Past-President: Brad Burns

COSL Directors: Bill Burns and Julien Allard

Social/Treasurer: Stan Hall

Secretary: Catherine Birch

Negotiations: Brenda Lawson

Professional Development: TBA

PTCEL Liaison: Lise Denis

### Objectives and actions taken in 2010-2011

*To promote and advance leadership in both administrative and educational matters in Pembina Trails School Division;*

Continue to advocate for the direct involvement of SAT in the professional development of Vice Principals.

Chairs met on a regular basis with the Superintendent to bring forth issues and several formal motions.

Successfully advocated for the Division to identify Tornado Safe Zones in each school and install appropriate permanent signage.

Advocate for ICT decisions to be more collaborative and transparent and to permit the purchase of the most appropriate possible tools for schools.

Mayet changes will be brought forth to the new Director of IT in the Fall.

Assisted in streamlining absentee codes for Mayet

A group of administrators provided feedback regarding level playing field to finance quality education regardless of geographic/demographic distribution within PTSD.

The school division in consultation with the co-chairs of EY, MY, FI and SY decided to reduce the amount of meetings administrators are required to attend.



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

PTCEL's involvement in the leadership development team is reflected by Susan and Doug's presence in the planning of the leadership development sessions. Sessions presented at Elkhorn were repeated during the school year for administrators who had missed them.

*To safeguard, promote and advance the interest of its members;*

We began the year by seeking direction from members on emerging issues.

*To formulate resolutions for presentations to the Manitoba Teachers' Society, Pembina Trails Teachers' Association and the Council of School Leaders when necessary;*

PTCEL was well represented by 2 representatives at COSL.

We encourage PTCEL members to be a part of the Association's ACE committee. Presently in an effort to improve communication, the PTTA President has regular communication with the PTCEL co-chairs in addition to the PTCEL liaison on the PTTA Executive.

*To establish a unified, cohesive group of members in this council;*

Meetings followed more closely Robert's Rules of Order so that decisions could be democratic and all voices could be heard.

*To create a strong professional body which will serve the interest of education.*

Sir Ken Robinson evening at the Walker Theatre.

COSL Winter Conference held February 17-18 at Canad Inns Polo Park. The conference featured Romeo Dallaire, Adam Beach and Ben Levin.

Continue to advocate for systematic support for Safe Schools Initiatives.

PTCEL values its working relationship with PTTA.

Respectfully submitted,

Elaine Giasson,  
PTCEL Representative



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

## **Public Relations Annual Report 2011**

**School Trustee election:** The focus in the fall was on the School Trustee election. Three questions were sent to candidates and they were invited to respond. The questions were:

1. Do you currently have or have had children in the public school system?
2. What are the most important issues that affect students and teachers in today's classrooms?
3. How do you see your partnership with teachers in the Division and what will you do to enhance this?

The responses were to be published in the local weekly papers, but due to space limitations, they were not. However, the responses were published in the fall edition of Trail Talk.

The Association also purchased a print ad in the weekly that encouraged people in Pembina Trails to "**Make a Difference**" and get out and vote. We received funding from MTS to assist in purchasing the ad.

**School Awards:** Pembina Trails Teacher Association encourages and supports our graduating students. One student was selected from each of the following schools, to receive an award from PTTA in the following amounts:

Fort Richmond	\$500
Oak Park	\$500
Shaftesbury	\$500
Vincent Massey	\$500
Winnipeg Technical College	\$300

As well, awards of \$50 were sent to K-8 schools to purchase books for their library.

Respectfully Submitted,

Peggy Murphy, Public Relations Chair  
Wayne Schultz, PTTA VP for PD



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

## **Employee Benefits Annual Report 2011**

### **Dental Plan**

In the MSBA/MTS Dental plan the governments are essentially paying approximately 40% of the premium and by extension 40% of your Dental costs.

### **Blue Cross extended Health Benefits**

There was one meeting held for all Employee Benefits Representatives during the year. A Benefits News letter was sent in May to all members. Topics included:

- Pay less for prescription,
- Help prevent fraud and abuse, and
- Pharmacare protects you from high drug costs.

### **Pre-Retirement Seminars**

Two pre-retirement seminars were held during the year. A Beginning and Mid-Career Pension and Benefits Seminar was held in April. This seminar was designed to inform targeted members about the basics of their pension and benefits plan.

### **Maternity and Parental Leave Information Workshop**

A fall and spring workshop was held during the school year. These workshops continue to be very well attended. At the spring workshop there were 21 members in attendance. Information packages may be obtained at the PTTA office. Concerns may be directed to Nancy Kerr, staff officer at MTS.

Respectfully submitted,

Danielle Pambrun  
PTTA Employee Benefits Chair



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

## **Past President Annual Report 2011**

### **Introduction**

In my role as Past President, my responsibilities were to chair the Resolutions Committee and the Nominations Committee. As well, I worked closely with the President to provide continuity on issues from the previous years.

### **Resolutions Committee**

I would like to thank Cathy O'Donnell, Kathy Slovinsky, Kenn Burgess, Arlyn Filewich and Debbie Dixon for their work on this committee. The committee put forward the following resolutions to AGM:

#### **Action Resolution:**

**Be it Resolved** that MTS lobby the Government of Manitoba to enact legislation declaring that all forms of electronic bullying within the school environment be illegal. Electronic bullying includes but is not limited to threatening emails, rumor spreading, invasive pictures, or websites designed to threaten or harass,

**Be it Further Resolved** that the school environment includes such places as the school building and grounds, vehicles, bus stops, time spent to and from school, and all school- related activities and events,

**And, Be it Further Resolved** that this applies to anyone, who by their direct or indirect behavior condones or supports bullying behavior,

**And Further** that Provincial Executive provide written status reports at 2011-2012 Presidents' Council meetings and at Provincial Council 2012.

*This resolution was withdrawn as Cyber Bullying is already illegal. As well, CTF has decided to go the route of education.*

#### **Policy Resolution:**

**Be it Resolved** that a *k* be added to **Professional VIII** as follows:

Teachers who are required to teach students with English as an Additional Language, shall receive appropriate professional development and support in EAL instruction,

**And** that a certified EAL teacher provide support to teachers and students in the classroom in terms of planning, programs and resources,



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

**And further**, that school divisions be required to publish their EAL policies and provide teachers with the academic plans for students requiring EAL instruction.

*This resolution was passed with some revisions. FAL (French as an Additional Language) was added to make it consistent with other MTS policy and the first 2 sentences were reworded to read:*

“Teachers, who are required to teach students with English as an Additional Language/French as an Additional Language, shall receive appropriate professional development and support in EAL/FAL instruction in terms of planning, programs and resources.”

Note: FAL is different from French Immersion.

### **Bylaw Resolutions**

#### **Bylaw V**

**Be it Resolved** that Bylaw V. (2) be amended from:

A quorum shall be seven (7) members of the provincial executive

To:

A quorum shall be nine (9) members of the provincial executive

*This resolution was passed.*

#### **ByLaw V**

**Be it Resolved** that a *t* be added to Bylaw V. 9 as follows:

Provide written status reports on all action resolutions approved by Provincial Council at all Presidents' Council meetings.

*This resolution was withdrawn as PX meetings are to be moved to coincide with Presidents' Council meeting.*

**BE IT RESOLVED** that it Resolved that Bylaw III.B.1c be amended to read:

### **III. NOMINATIONS AND ELECTIONS**

#### **B. Nominations and Elections of the President**

1. Voting Constituency and Terms of Office

c) The President shall be elected for only one two-year term. The President shall serve one additional year as Past President.

**BE IT RESOLVED** that Bylaw III. C. 1 c be amended to read:

### **III. NOMINATIONS AND ELECTIONS**



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

**C. Nominations and Elections of the Vice-President and Members-at-large of Provincial Executive**

1. Voting Constituency and Terms of Office

c) The Vice-President shall be elected for only one two-year term.

*This resolution was withdrawn. Voting for the President remains with the entire membership of MTS.*

There were 101 resolutions at the MTS AGM this year.  
The MTS fee for 2011-12 will be \$882.00.

**PTTA Executive 2011-2012**

The following was approved by Council at the April meeting:

Cathy O'Donnell	President
Arlyn Filewich	Vice President, Collective Bargaining
Wayne Schultz	Vice President, Professional Development
Treasurer	Debbie Dixon
Secretary	Jody Godfrey
Equity and Social Justice	Kenn Burgess
Employee Benefits	Danielle Pambrun
Public Relations	Peggy Murphy
Wellness/Social	Debra Skochyles
French Immersion	Suzanne Beaumont
Member at Large	Ashleigh Deeley
PTCEL	Lise Denis
Past President	TBA

I would like to thank Cathy, Wayne and the rest of the Executive for their assistance in performing my duties. It has been an absolute pleasure working with this Executive.

This is also my last year as past-president of PTTA, as the issue of a retired teacher serving on the executive was raised by a member. This is an issue that MTS has to address.

I wish to offer my sincere thanks to the Executive, all our members and Michelle Watson for their support, respect, and professionalism in my roles as Vice-President, President and Past President. It has been a challenging but a rewarding experience.

I wish the association continued success.

Respectfully Submitted,

Gerry Sankar,  
PTTA Past President



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011



## STAFF DEVELOPMENT CENTRE

- ✓ To Pembina Trails Teachers Association (PTTA)
- To Pembina Trails School Division Board of Trustees and Senior Administration Team
- To Pembina Trails Association of Non-Teaching Employees (PTANTE)
- To the Educational Assistants of Pembina Trails (EAPT)

On behalf of the Staff Development Committee, we are pleased to provide you with the 2010/2011 annual report of the Pembina Trails Staff Development Centre. We have accomplished many goals and look forward to continuing our work in the upcoming year. Thank you for your support of the Staff Development Centre which benefits all staff in the Pembina Trails School Division.

### **Pembina Trails Staff Development Centre (SDC) Report June 2011**

#### **1. Highlights of the Year**

The following is a reflection of the work of this year's committee:

- ✓ Committee meets monthly - every second Wednesday of each month. This year, Committee met at the Henlow Administration Office, and the Staff Development Centre room 104 at Westdale School.
- ✓ Committee has a permanent location in room 104 at Westdale School for additional Staff Development Centre meetings and workshop space. The room has been used extensively for various committee meetings during the day and after school.
- ✓ The Staff Development Centre brochure continues to be an online interactive site. Registrations are done electronically and registrants receive confirmation by email.
- ✓ Information regarding the Staff Development Centre committee activities are accessible on the SDC Axis site.
- ✓ Continued to provide refreshments and light dinners to accommodate sessions that extend beyond 6:30 p.m.
- ✓ Revised the SDC Recommendation Form for Media Centre purchases.
- ✓ Continue to report monthly to the Pembina Trails Teachers' Association (PTTA), the professional development committee representatives (PTTA PD), the Pembina Trails Association of Non-Teaching Employees (PTANTE), the Canadian Union of Public Employees (CUPE Local 1112) until April 2011, and to the Educational Assistants of



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

Pembina Trails (EAPT), beginning in May 2011, about the Staff Development Centre's activities.

- ✓ Communicate monthly SDC sessions through the online divisional PD calendar and email.
- ✓ Divisional employees continue to register online from their work site.
- ✓ Continue to provide multiple professional development and wellness opportunities and coordinated the refreshments and snacks for these sessions. Our goal was to provide new and progressive opportunities for our membership.
- ✓ Continue to facilitate networking and support groups to discuss professional issues of interest.
- ✓ Release time offered to committee members for planning purposes.
- ✓ Updated the Staff Development Centre poster and brochure.
- ✓ Initiated a PR campaign to heighten awareness of the Staff Development Centre that will be implemented in the fall of 2011.

2. **Budget**

The Staff Development Centre has traditionally been funded by the Pembina Trails Teachers Association (PTTA), the Pembina Trails School Division (PTSD), the Pembina Trails Association of Non-Teaching Employees (PTANTE), and the former Canadian Union of Public Employees (CUPE) Local 1112, now currently the Educational Assistants of Pembina Trails (EAPT).

PTANTE contributed \$600.00, CUPE Local 1112 contributed \$1,000.00, PTTA contributed \$ 16,000, and PTSD contributed \$ 16,000 and \$1,000 was received for registrations. The SDC appreciates the interest, participation and financial support of its members. The total income for the year was \$34 600. Total expenditures were approximately \$25 000. Reserve fund remains at approximately \$10 000. Additionally, the Pembina Trails School Division contributes services in kind, which includes the salary of the Administrative Assistant, office equipment, space and supplies.

3. **Offerings**

As of May 2011, the Staff Development Centre offered **42** full workshops, representing **125** sessions in the areas of professional opportunities, technology, and wellness. Many sessions were extended workshops comprising of 6-7 evenings. There were **1,908** participants who participated in these offerings. We are pleased to report that many sessions were enjoyed by all employee groups.



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

The Staff Development Centre continued to offer long term certificate courses for Early Years and Middle Years teachers. Such workshops include: *"First Steps in Math"*, the *"Number Talks" Series: Helping Grade 4 to 7 Math Teachers Building Fluency in Mental Math and Computation Strategies*, *The "Café"* (based on the book *Literacy Data to Purposeful Instruction* by Gail Boushey and Joan Moser), and *the Early and Middle Years Technology Institutes*. The SDC has purchased the subscription EBSCO Professional for all schools in the division for the 2010-2011 school year. As well, the SDC will be cost sharing World Book On-Line for the 2011/2012 school year with the Pembina Trails Media Centre.

4. **Support to Networking/Study Groups**

This year, the Staff Development Centre offered support in the way of space arrangements and refreshments to 21 networking groups. A full listing of the networking/study groups and their contact person is available online. Some examples of these groups are:

- ✓ Early Years Team Leaders
- ✓ Middle Years network group
- ✓ Pembina Trails Athletic Association grades 4-6 and grades 7-S1
- ✓ Creative Arts
- ✓ Music Teachers
- ✓ Pembina Trails Voices
- ✓ Teacher Librarians and Library Technicians
- ✓ French Immersion
- ✓ Elementary Music Teachers
- ✓ Technology Network

5. **The Staff Development Centre Committee**

The Staff Development Centre Committee Members for the 2010-2011 school year:

**Dale Christiuk** (Co-chair), **Melissa Meseman** (Co-chair), **Wayne Schultz** PTTA PD Chair/PTTA Vice-president, **Nell Ududec**, Educational Media/Library Consultant, **Pat Lloyd**, CUPE Local 1112/EAPT, **Marcia McKenzie**, Educational Assistant/ CUPE 1112/EAPT, **Sue Hjalmarson**, Literacy Consultant, **Linda Gay**, Library Technician, PTANTE, **Peggy Rochford-Murphy**, Senior Years Teacher, **Lydia Lawson**, Administrative Assistant, PTANTE/AOSS.

**Appreciations**

We thank our committee for their work and support this year. Thank you to Sue Hjalmarson for her dedication and for initiating new sessions for the SDC. We will sincerely miss the contribution of **Blair Morden**, Educational Technology Consultant, who generously offered his time, talents, and commitment through countless innovative technology sessions and workshops. His efforts supported numerous teachers to broaden



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

and develop their skill with integrating technology in their teaching. He will be sincerely missed.

Words cannot express our gratitude for **Lydia Lawson**, our Staff Development Centre Administrative Secretary. Her in depth knowledge and historical perspective of the SDC's activities has been invaluable for our current initiatives and future plans. Lydia's keen sense of organization and attention to detail facilitated the everyday "behind the scenes" operations of the SDC. Her expertise will be greatly missed.

Thank you to each and every one of you for expressing your ideas and concerns that have strengthened the work of the Staff Development Centre. The SDC appreciated the support and cooperation of the following individuals:

- Craig Stahlke, Bill Risto, Cale Tanguay, Graham Bruce and Nick Eliuk on behalf of PTSD
- Don Reece and the IT Department for their support
- Amp Inthalangsy for the continued support of the interactive SDC online calendar and registration form
- Kevin Kowal for his assistance with training for Axis training sessions
- Crystal Kordalchuk for designing and assisting with the revisions of the SDC poster and brochure

#### **Recommendations**

That the Staff Development Centre:

- Continue to foster the collaborative partnership of the Pembina Trails School Division, the Program Department, the Divisional Media Centre and the employee associations.
- Continue to enable staff to come forward to share their interests, understandings, skills and resources.
- Continue data collection process regarding workshops/sessions attendance.
- Actively solicit greater and varied representation on the SDC committee from all employee groups.
- Continue to support the Provincial Educational Assistant's Conference with \$500.00 to be used toward refreshments.
- Continue long-term courses (i.e. 6-10 weeks) on PD issues of interest to the membership of the Staff Development Centre.
- To be mindful of the divisional and school professional development priorities when developing program offerings.
- Continue to develop the SDC Axis site.
- Continue to liaise with, and support the Divisional Media Centre for the purchase of resource materials.
- Continue to purchase resources recommended by teaching staff in support of their professional practice.
- Continue to provide networking opportunities for all staff on issues of teaching and learning.



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

- Continue to work jointly with the divisional PD committee.
- Continue to promote the SDC website and online registration.
- Implement a fall PR campaign to promote the SDC to all divisional employees.
- Continue to solicit suggestions from employee groups regarding SDC sessions and offerings.
- Continue to explore and expand wellness opportunities for all staff.
- To increase the professional offerings for educational assistants.
- To work towards offering a balance of professional development activities to all levels of teaching staff.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "D. Christiuk".

Dale Christiuk,  
Co-chair, Staff Development Committee

A handwritten signature in blue ink, appearing to read "Melissa Meseman".

Melissa Meseman,  
Co-chair, Staff Development Committee

A handwritten signature in blue ink, appearing to read "Wayne Schultz".

Wayne Schultz,  
PTTA Vice-President/PD Chairperson

A handwritten signature in blue ink, appearing to read "Lydia Lawson".

Lydia Lawson  
Administrative Assistant



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

## **Member-at-Large Annual Report 2011**

2010- 2011 has been my first year as a member of PTTA Executive. I have been happy to serve the teachers of Pembina Trails as a Member-at-Large.

This year, in addition to assisting at many PTTA events, I have been a member of the Table Team for contract negotiations with the School Division and attended an MTS Collective Bargaining Seminar. I have also attended the ÉFM Annual General Meeting as well as the Manitoba Teachers Society Annual General Meeting.

This summer, I will be attending the Manitoba Teachers' Society Professional Labour and Leadership Conference, where I will be attending the Collective Bargaining workshops.

I have learned a lot this year, particularly with regards to collective bargaining and I look forward to continuing my work on PTTA Executive in 2011-2012.

Respectfully Submitted,

Ashleigh Deeley  
Member-At-Large



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

## **PTTA Meeting Dates for 2011-2012**

### **Executive Meeting**

Starting at 4:30 pm  
Room 104 –Westdale Jr. High School

September 20, 2011

October 11, 2011

November 08, 2011

December 13, 2011

January 17, 2012

February 14, 2012

March 13, 2012

April 10, 2012

May 08, 2012

June 05, 2012

### **Council Meeting**

Starting at 4:30 pm  
Khartum Shriners

September 27, 2011

October 25, 2011

November 22, 2011

No meeting

January 31, 2012

February 28, 2012

March 20, 2012

April 24, 2012

May 22, 2012

**AGM** June 19, 2012

**Retirement Social** – Thursday, June 14, 2012



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

## **P.T.T.A. Executive 2011-2012**

President	Cathy O'Donnell
Vice President P.D.	Wayne Schultz
Vice President C.B.	Arlyn Filewich
Treasurer	Debbie Dixon
Secretary	Jody Godfrey
Social Justice and Equity	Kenn Burgess
Employee Benefits	Danielle Pambrun
Public Relations	Peggy Murphy
Wellness/Social	Debra Skochyles
French Immersion	Suzanne Beaumont
PTCEL	Lise Denis
Member at Large	Ashleigh Deeley
Past President	TBA



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

## **Acknowledgements**

**Thank you** to the following who are leaving the Executive and who have worked so diligently on your behalf:

- Gerry Sankar
- Elaine Giasson

### **Thanks to:**

Melissa Meseman & Dale Christiuk  
Lydia Lawson

Co-Chairs, Staff Development Centre  
Secretary, Staff Development Centre

### **Thank you to the following members for their involvement on MTS Committees:**

Ken Burgess	Teacher Education & Certification Standing Committee
Arlyn Filewich	Provincial Executive
Peggy Murphy	Young Humanitarian Awards Committee
Cathy O'Donnell	Professional Development Standing Committee
Karen Wiebe	2011 MTS Conference Committee, Provincial Executive
Mischelle Russo	Teacher Action Cohort

### **A note of appreciation to:**

Don Campbell	PTSD Courier
Kevin McDermid & Steve Iwaniuk	Custodians - Westdale School
Harry Skene	Auditor
Tom Paci, Nancy Kerr, Joan Zaretsky, Andrew Peters, Barb Cummine, Glen Anderson, Roland Stankevicius & Bobbi Éthier	MTS Staff Officers
Glen McRuer	MTS Policy Analyst
Khartum Shrine Centre Westdale School Staff	Don Murray and Brenda Tustin
Michelle Watson	PTTA Administrative Assistant



ANNUAL GENERAL MEETING  
Tuesday, June 21, 2011

**Appendix**

**PTTA Delegates for the 2010-2011 MTS AGM**

Cathy O'Donnell  
Debbie Dixon  
Debra Skochyles  
Kenn Burgess  
Wayne Schultz  
Ashleigh Deeley  
Peggy Murphy  
Danielle Pambrun  
Jody Godfrey  
Michelle Gisiger  
Dale Christiuk

Clinton Sahulka  
Kathy Slovinsky  
Blair Morden  
Kristina Ellis  
Ward Flett  
Chrislyn Fontaine  
Ralph Milani  
Mishelle Russo  
Chris Taran - WTC  
Dan Zvanovec -WTC

**Acronyms used in this package:**

- ACE Association Council on Education
- AGM Annual General Meeting
- BACE Board & Association Council on Education
- CB Collective Bargaining
- CIDA Canadian International Development Agency
- COSL Council of School Leaders
- EAL English as an Additional Language
- EGALE Equality for Gays and Lesbians Everywhere
- ESJ Equity and Social Justice
- ICT Information & Communication Technology
- MNU Manitoba Nurse's Union
- MSBA Manitoba School Boards Association
- MTS Manitoba Teachers' Society
- PD Professional Development
- PTCEL Pembina Trails Council of Educational Leaders
- PTSD Pembina Trails School Division
- PTTA Pembina Trails Teachers' Association
- SAT Senior Administration Team